

How can we make a presentation on an iPad?

Creating Media Y2



Key learning

- Create a new document.
- Add a range of pictures and shapes to a document.
- Use the undo button to correct mistakes.
- Add, delete and move around slides.
- Format the slide to change the layout and background
- Add transitions to slides
- Play the presentation to show it to others



Computing skills

Mechanics:
Touchscreen
Keyboard
File management

Systems and networks:

Understand that a network connects devices so they can share information.

Recognise examples of networks in school (e.g. laptops connected to Wi-Fi and printers).



Key vocabulary

Presentation	A piece of work that is shown/ explained to an audience.
Transitions	A transition is an effect that happens when you move from one part of something to another
Document	A document is a piece of work created on a computer.
Font	The style of writing you use on a computer or iPad
Format	To format a document means to change how it looks.
Insert	To put something into a document
Paste	To put the image from the virtual clipboard where you want it
Text box	A box that you can type into
Undo	This takes you back one step and gets rid of the last thing you did



Office - Our Learning Journey

Year 1

- Creating and saving new documents
- Adding pictures and text
- Formatting text in a range of ways
- Inserting different objects and formatting them

Year 2

- Adding, deleting and moving slides on Keynote
- Formatting slide layout and background
- Adding transitions to slides

Year 3

- Using animations for objects in Keynote
- Adding videos to slides
- Formatting videos to play across multiple slides
- Using themes

Year 4

- Creating a simple table and graph in Numbers
- Using basic formula including SUM, MAX and MIN
- Using autofill cells to put a formula in multiple cells

Year 6

- Explore different cell formats in Numbers
- Using formula including IF, AND, OR and NOT
- Use COUNTIF to find which cells return a certain condition

