

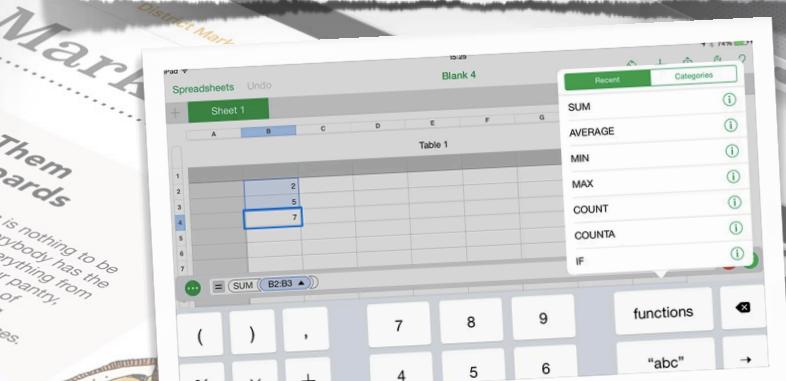
How can Numbers organise our data for us?

Office Y6

Key learning

- Explore the different cell formats and come up with ways to be used
- Use more complex formula and link to operators and conditionals from coding – IF, AND, OR, NOT
- Use 'COUNTIF' to get Numbers to find which cells return a certain condition
- Explore different cell types to display data as decimals and percentages

- Communicate a range of different ideas clearly, using different digital tools in a chosen programme
- Integrate a range of appropriate media including a range of different hyperlinks, graphs and interactivity
- Use digital tools to connect and collaborate with learners from different places
- Explore local and global issues through my digital content



Key vocabulary

AND	This operator finds the data if both conditions are true
autofill	To fill in more cells automatically with the same formula
AVERAGE	The average value of a group of cells
categories	Different groups of data in Numbers
cell	The boxes used in Numbers to store information
COUNTIF	A formula used to count cells that meet a certain criteria
IF	This can return a value of true or false if certain conditions are met
form	A way to easily input data into Numbers
formula	A way to automatically perform calculations in Numbers
NOT	This operator finds the data if the condition is not true
OR	This operator finds the data if one of the conditions is true
sheet	The page you are working on in Numbers



Office – Our Learning Journey

Year 1

- Creating and saving new documents
- Adding pictures and text
- Formatting text in a range of ways
- Inserting different objects and

Year 2

- Adding, deleting and moving slides on Keynote
- Formatting slide layout and background
- Adding transitions to slides

Year 3

- Using animations for objects in Keynote
- Adding videos to slides
- Formatting videos to play across multiple slides
- Using themes

Year 4

- Creating a simple table and graph in Numbers
- Using basic formula including SUM, MAX and MIN
- Using autofill cells to put a formula in multiple cells

Year 6

- Explore different cell formats in Numbers
- Using formula including IF, AND, OR and NOT
- Use COUNTIF to find which cells return a certain condition

